

Title:	SUNRAISE: Sustainable Natural Resource Use in Arctic and High Mountainous Areas
Number:	586335-EPP-1-2017-1-DE-EPPKA2-CBHE-JP (2017-3138/001-001)
Coordinator:	University of Bremen
Partners:	UniHB, PLUS, EULS, RSHU, SFU, GASU, ASMP, JNU, KU, CHEA

NOTE: All below-mentioned items are decisions by consensus. For further items and decisions made on earlier meetings please check SUNRAISE website <http://sunraise.sfu-kras.ru/> or, for full versions, the Platform for Project Management. Every partner can access the platform with their individual account. Partners who still don't have an account, please contact I. Novopashenny (novopashenny@zmml.uni-bremen.de).

Objectives of the meeting:

- **Evaluation of the TLM development**
- **Presentation and discussion of current activities**
- **Discussion and refinement of upcoming activities**
- **Open problems or critical points should be discussed and solved**

Tuesday, 9th July 2019 (Day 1)

10:00 Opening and Welcome

10:30 Status Report on Financial and Administrative Issues by *Igor Novopashenny (UniHB)*

Agreed: to approve of the activities of the SUNRAISE management unit and to make sure that administrative procedures adhere to CBHE Erasmus+ guidelines.

11:00 An overview of the state of the projects by *Anton Shkaruba (Erda RTE)*

Agreed: to praise the work of the coordination unit over the interim report and to ensure more systematic collection of project deliverables in a view of the final report

12.00 Stakeholder-academia sectoral collaboration platforms:

- Altai-Sayany platform was covered by Natalia Iurkova (GASU)
- Arctic platform was covered by Prof. Evdokimov (RSHMU)
- Himalayans platform was covered by Prof. Prakash Tiwari (KU)

Noted: while Altai-Sayany and Himalayans platforms are fully functional organizational structures with a broad scope of relevant activities, Arctic platform needs better organization and stronger contents to be conducive of project objectives.

14:00 MOOCs:

- Sustainable development goals for the Arctic and High Mountains, with implications for policy, management and planning
- Introduction to the Arctic environment and permafrost zones, with an overview of biophysical, social and economic systems, available knowledge and science-policy interfaces

- Introduction to the high mountainous environments, with an overview of biophysical, social and economic systems, available knowledge and science-policy interfaces

Noted: that MOOC preparation is slightly behind the schedule and needs to speed up

Decided: in order to produce useful and competitive product with the time schedule, all the MOOCs will use the following format:

- 10-20 short (10-20 min) videolectures (containing slide, visuals, explanations by lecturers) which also can be individually shared through videohosting services
- An abstract, list of literature and questions for self-control to accompany each videolectures
- A syllabus describing contents, purpose and methodology of each MOOC.

16.00 SUNRAISE e-courses:

- RSHMU
- SFU
- GAGU
- JNU
- KU
- RUB

Noted: in general, e-course are produced in a timely manner by all the partners, however their accreditation documents still need to be collected and stored, as well as the full course documentation.

Decided: to request all the PC academic partners to update the state of e-course development and piloting (done through a google table) and to upload course materials and accreditation documents to the SUNRAISER platform.

Wednesday, 10th July 2019 (Day 2)

09:00 Quality Assurance of the project activities. Recommendation for the improvement. *Igor Novopashenny (UniHB)*

Noted: that the QA arrangements gave a reasonable result so far, but need to be streamlined and peer-reviewed

Decided: to support the plan of the coordination unit to hire an external adviser, and in order to make a better use of project finance, also to merge subcontracts for an external adviser and for the peer review of curriculum development results; the selection procedure needs to be completed by the end of 2019.

10:00 Dissemination and exploitation of results

Presentations from the partners

- Information Workshops
- Open Doors Days
- Promotion of project results via Website

- Promotion of project results and achievements via publications and participation in scientific journals, regional and international conferences
- Promotion of project results via Social Networks

Noted: that preparations for the first SUNRAISE business-academia conference in Gorno-Altai are progressing well.

Decided: that the second SUNRAISE business-academia conference shall be organized during the week of March 16, 2020 in Nainital, India.

11:00 Evaluation of learning environment and educational materials according to the feedback from the study period. Workplan.

Noted: that learning materials have been received well by their audiences; a more comprehensive evaluation shall be conducted by a QA officer to be hired.

12:00 SUNRAISE conference 2019 – brainstorming and participation formats

Noted: that it will be needed to run separate Russian-only and international (with English as working language) conference panels, as long as most of the expected domestic audience would have poor English commands.

15:00 Planning of the mobility for the 3rd project year.

Decided: that compulsory project events requiring mobility shall include:

- Conference in Nainital during the week of March 16, 2020 in Nainital, India (with students expected to attend in the capacity of student representatives, as a student QA event shall be organized during the conference)
- Summer school in St.-Petersburg, Russia on August 17-30, 2020
- The final meeting in SUNRAISE to combine with the summer school in St.-Petersburg

Corrections of partner mobility plans shall be discussed by partners' focal points with the SUNRAISE manager (Igor Novopashenny)

17:00 Planning of next meeting

Decided: the final SUNRAISE meeting will be organized during the Summer school in St.-Petersburg, Russia on August 17-30, 2020; the conference in Nainital (the week of March 16, 2020) will be used as an opportunity for a short interim coordination meeting as well.

Minutes taken by Anton Shkaruba